

DEPARTMENT OF CHILDREN  
AND FAMILIES  
201 East Washington Avenue, Room G200  
P.O. Box 8916  
Madison, WI 53708-8916  
Telephone: 608-266-8684  
Fax: 608-261-6972  
www.dcf.wisconsin.gov



State of Wisconsin  
Governor Tony Evers

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TO: **Child Care Eligibility and Authorization Workers  
and Supervisors  
Income Maintenance Supervisors  
Income Maintenance Staff  
Training Staff  
Child Care Coordinators**

**DECE/BELP OPERATIONS MEMO**

**No: 20-06**

**DATE: 02/21/2020**

**Wisconsin Shares Child Care**

FROM: Kath McGurk, Director  
Bureau of Early Learning and Policy  
Division of Early Care and Education  
Department of Children and Families

**SUBJECT: 2020 Federal Poverty Level Changes for the Wisconsin Shares Child  
Care Subsidy Program**

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**CROSS REFERENCE:** [Wisconsin Shares Child Care Policy and Process Handbook](#)  
Sections 1.4.1.1 and 1.4.1.2  
[DHHS Federal Poverty Guidelines](#)

**EFFECTIVE DATE:** March 1, 2020

**PURPOSE:** This purpose of this Operations Memo is to introduce the 2020 Federal Poverty Level (FPL) and State Median Income (SMI) that is used in determining financial eligibility for the Wisconsin Shares Child Care Subsidy program.

**BACKGROUND:** Each year, the federal Department of Health and Human Services (DHHS) updates the FPL guidelines based on the Consumer Price Index. Poverty guidelines are used to determine financial eligibility for Community Services Block Grant programs and several other publicly funded programs, including the Wisconsin Shares Child Care Subsidy program.

SMI is based on the American Community Survey and published by the United States Census Bureau. The Child Care Development Block Grant (CCDBG) – which partially funds Wisconsin Shares Child Care – instructs agencies to use the SMI to determine ongoing financial eligibility for child care subsidy.

**POLICY:** Beginning March 1, 2020, new applicant eligibility will be determined using the 2020 FPL limits. The 2020 SMI limits will be applied to April eligibility for ongoing cases.

The 2020 FPL and SMI table for financial eligibility in the Wisconsin Shares Child Care Subsidy program is as follows:

Group Size	Annual 185% FPL	Monthly 185% FPL	Annual 85% SMI	Monthly 85% SMI
2	\$31,894	\$2,658	\$53,119	\$4,427
3	\$40,182	\$3,349	\$65,618	\$5,468
4	\$48,470	\$4,039	\$78,117	\$6,510
5	\$56,758	\$4,730	\$90,615	\$7,551
6	\$65,046	\$5,421	\$103,114	\$8,593
7	\$73,334	\$6,111	\$105,458	\$8,788
8	\$81,622	\$6,802	\$107,801	\$8,983
9	\$89,910	\$7,493	\$110,145	\$9,179
10	\$98,198	\$8,183	\$112,488	\$9,374
Each Additional Person Add	\$8,288	\$691		

**Wisconsin Shares Financial Eligibility:** The financial eligibility limit for new Wisconsin Shares Child Care applicants, including cases in which Wisconsin Shares Child Care eligibility has been closed for more than a calendar month, is 185% FPL. Once financial eligibility has been met, financial eligibility may continue until income reaches 85% SMI.

Financial eligibility for foster parents, subsidized guardians, interim caretakers, and relatives with court-ordered placement who receive a Kinship Care payment (and relatives of children in tribal placement homes under a substantially similar Wisconsin tribal law) is based upon the child's biological or adoptive parents' income tested at 200% FPL at the time the child was removed from the home.

**CARES:** The CARES income limit table, TCCS (Childcare Need Standard), which is used to determine Wisconsin Shares eligibility, has been updated with an effective date of March 1, 2020. All new applications for Wisconsin Shares beginning on March 1 will use the updated information. A CARES mass change will run the weekend of February 22, 2020 that will select all ongoing Wisconsin Shares cases and apply the 2020 SMI amounts for April eligibility. Because the income thresholds are increasing, this process will not have a negative eligibility impact for Wisconsin Shares cases.

**Wisconsin Shares Copayments:** The Wisconsin Shares copayment schedule will also be updated to show the change in the FPL. The copayment per hour amounts will remain the same.

### **CONTACTS:**

For Wisconsin Shares Child Care policy questions outside of Milwaukee County contact your Bureau of Regional Operations (BRO), Child Care Coordinators at [BROCCPolicyHelpDesk@wisconsin.gov](mailto:BROCCPolicyHelpDesk@wisconsin.gov).

For Child Care CARES/CWW and CSAW Processing Questions statewide, and policy questions in Milwaukee County, contact the Child Care Subsidy and Technical Assistance line at: [childcare@wisconsin.gov](mailto:childcare@wisconsin.gov) or (608) 422-7200.